Required Actions List - Provider's Guide
CorCare Training Registration

> ⚠️ **Action Required:** Please log into LEARN with your zonal or NLHS email address to register for CorCare training ASAP

☐ I have an internal NLHS or zonal email address and I am able to access it with no issues

> ❓ **Do not know your NLHS email or password?**
> **Have issues logging in to your NLHS account?**
>
> Email corcaretraining@nlhealthservices.ca indicating NLHS account access issues with the following info:
> - Phone number
> - Specialty
> - General location: Hub, Zone (e.g., Marystown, Eastern Rural)
> - If salaried, employee ID

☐ I am able to log in to LEARN with no issues

> ❓ **Having issues logging into LEARN?**
>
> Let us know by emailing corcaretraining@nlhealthservices.ca

☐ In LEARN, the training assigned to me is correct

> ❓ **Wrong training assigned to you?**
> **Unsure about what training you need?**
>
> Complete this form: CorCare Training Registration and Data Update Request Form or email corcaretraining@nlhealthservices.ca to let us know:
> - Your location
> - Your specialty
> - whether you offer inpatient and/or outpatient services.

☐ In LEARN, I have registered for classes in the right training location

> ⚠️ Providers will be expected to attend training in a designated CorCare Classroom with a virtual instructor. A classroom support person will be available for on-site, classroom support.

> ❓ **No classes in your area?**
>
> Please email corcaretraining@nlhealthservices.ca and let us know the course **name and your location.**

☐ I registered for a User Settings/Personalization Lab **AFTER** my class

> ❓ **Registered for User Settings Lab before your class?**
>
> Please drop and re-register for alternate date and time where the User Settings/Personalization Lab session occurs AFTER your class